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Appointment of an Authorised Representative

If you wish to appoint an Authorised Representative to deal with Pivotel on your behalf, please complete the form below. Alternatively, you may provide Pivotel with a letter or authorisation or other reasonable form of authorisation as may be reasonably required by Pivotel.

Please Note: When you appoint an Authorised Representative, you are giving the person you appoint the authority to deal with us on your behalf as your agent. This means that the Authorised Representative has the power to act and access information as if they were you. This includes making complaints, changing account details or terminating a contract. You can of course specify limitations of your Authorised Representative's rights. Only account holders can appoint an Authorised Representative. If you wish to appoint more than one Authorised Representative, please complete one Authorised Representative Form for each person you wish to appoint. You can appoint up to three Authorised Representatives.

Your Details:

Account Number: _____ (This can be found on your tax invoice)

Account Holder's Full Name: _____
(Note: Only the account holder can appoint an Authorised Representative)

I wish to appoint the following person as my Authorised Representative:

Your Authorised Representative's Details:

Authorised Representative's Full Name: _____

Date of Birth: _____

Authorised Representative's Mobile Telephone Number: _____

Authorised Representative's Email Address: _____

Authorised Representative's Physical Address: _____

_____

Limitations of the Authorised Representative's Rights:
(Specify anything that your Authorised Representative should NOT be allowed to do on your behalf.
If left blank, the Authorised Representative has the power to act as if they were you.)

_____

Appointment Declaration:
I authorise Pivotel to deal with the above person as my Authorised Representative. I acknowledge that I am responsible for all acts of my Authorised Representative within the authority as described in this Appointment.

Pivotel may assume that it is dealing with the Authorised Representative if they identify themselves as such when contacted at any of the contact numbers/addresses above. This appointment continues until I revoke it in writing."

Signature: _____